

To
The principal Govindpur Degree college,
Govindpur, Cutlaek.

Sub: sanction of maternity leave.

Sir,

Respectfully, I am to inform you that I may
kindly be granted maternity leave w.e.d.

at 20.6.22 to 20.12.22 as the expected date
of my delivery is due on first week of July 22.

Here, I am to request you that
the above period of leave may kindly be
granted to me, for which I shall be highly
obliged to you

Govindpur

At - 20.6.22

yours faithfully
Arachana Mahanty.
Lect. in Botany.

Permanent Address

Smt. Arachana Mahanty.

C/o K. C. Mahanty.

At - Arceenadoya Nagare

P.O. - Arceenadoya Market.

Cuttack - 12

To
The Principal, Govindpur Degree College,
Govindpur, Cuttack.

Sub: Joining of self.

Sir,

Respectfully, I beg to state that I
can ^{join} in my duty to date i.e. on dt 21.12.22 FN.
after expiry of my maternity leave, which
I may kindly be accepted and obliged.
21.12.22

PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754002

Dt - 21.12.22
Govindpur

Yours faithfully

Archeana Mohanty.
Lect. in Botany.

NISHAMANI NURSING HOME

An ISO 9001 : 2015 Certified Hospital
 B.K. Road, Cuttack-753001
 Phone:0671-2415387



C.E.Regd. No. : CUT/323/2021

DISCHARGE CARD

Ref.:

Date: 20.7.2022

Name: B/O Archana Age: DI Wt: 3.9kg

Address: Cuttack

Diagnosis: FT, K.U.Y / RDS / Neonatal jaundice

Treatment: Ke care / Vit K / Cal glue / Vit E / PTX
 Mech Vent / CPAP / Taxim / Pipro / Amix

Consultant Doctor: Dr. S.P. Panda

Date of Admission: 11.7.22 Date of Discharge: 20.7.22

Treatment Given: As above

~~As above~~ - Hemodynamically stable
 feed some 2hr by spoon

Advice:

1) Keep baby clean (wash)

2) Breastfeeding

3) Zincent 200 mg

4) Dexte 200 mg en / day

5) In as per schedule

6) F/U after 2w

7) Arrange dr. visit as per 1/4

Doctor's Signature

20/7/22

EM Neo
 1- Fr: P125 &
 8012
 2- CMyop
 Gashad
 5010
 3- Sh...
 A. Vomil. Dantel
 Bul
 401 shy

TO

The Principal, Govindpur Degree College,
Govindpur, Cuttack.

Sub.- Sanction of maternity leave

Sir,

With due respect I beg to state that my name is Suralaxmi Sahoo. I would like to inform you about my pregnancy and I want

to take the allotted of maternity leave available to me. My expected due date is 20 Dec., 2023. I am attaching a letter from my doctor confirming all the details.

Therefore, I want to avail my maternity leave. Kindly grant my maternity leave. I shall be grateful to you.

Dt:- 20 Jun., 2023
Govindpur

Yours faithfully
Suralaxmi Sahoo
Lecturer in English

20.6.23
PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754002

Received
21.12.23

TO

PRINCIPAL
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-751004

The Principal, Govindpur Degree College,
Govindpur, Cuttack.

Subj- Joining of Self.

Sir,

Respectfully, I beg to state that I join
in my duty to date i.e. on dd 21.12.23 FN.
after expiry of my maternity leave, which
may kindly be accepted and obliged.

Dt - 21.12.23

Govindpur

Yours faithfully
Suralaxmi Sahu
Lect. in English



Discharge Summary

DEPT. OF OBSTETRICS AND GYNAECOLOGY

General Information

In-charge of the Dept : Dr. Jyotsnamayi Panda

Grade : II

Head : Dr. Pramila Jena

Name of Patient : Mrs SUBHALAXMI SAHOO

Age : 33 Yrs 1 Mnth 9 Days / FEMALE

Address : Cuttack Odisha INDIA

Admitting Doctor/Consultant : Dr Pramila Jena

D.O.A : July 7, 2023 4:36:51 PM

D.O.D : Jul 11, 2023 12:04 PM

IP No : ADNKIMS10730707096

Mobile No :

Present History

Medical Profile:

A 33 YEARS OLD LADY PRIMI AT 39 WEEKS 3 DAYS GA CAME FOR SAFE CONFINEMENT. PERCEIVING FETAL MOVEMENTS WELL.
 M/H- PMC-REGULAR, 3-4DAYS/28-30 DAYS
 LMP-4/10/22
 EDD-11/7/23
 POG- 39WK 3 DAYS
 O/H- MARRIED FOR 3 YEARS
 - 1ST PREGNANCY- PRESENT PREGNANCY- OI CONCEPTION
 TAKING IRON AND CALCIUM REGULARLY
 IMMUNIZED WITH 2 DOSES OF TT
 NT SCAN- WITHIN NORMAL LIMIT
 ANOMALY SCAN- WNL
 P/H- K/C/O HTN SINCE 1 YEAR, ON MEDICATION
 K/C/O PCOD. NOT ON ANY MEDICATION
 K/C/O ADENOMYOSIS
 K/C/O HYPOTHYROIDISM, ON MEDICATION
 F/H- MOTHER IS K/C/O HTN, T2DM
 T/H- PRESENTLY TAKING:
 T. LOBET 100MG 1 TAB BD
 T. THYROX 100MCG 1 TAB OD BIF

"Healthcare with Healing Touch"

Kushabhadra Campus (KIIT Campus - 5), Patia, Bhubaneswar - 751024, Odisha, India

For hospital information (Hello KIMS) : 0674-2304400, 7111000, Ambulance : 0674-7105399, 7440070010

24x7 Emergency (Casualty) : 0674-2725228, 7105354, E-mail : info@kims.ac.in, Website : www.kims.ac.in

For next appointment :
Contact - 0674-7111000

For next visit :
Date : Time :

To

The principal
Govindpur Degree College, CTC.

Sir,

I may kindly be allowed ~~to~~ one day
C.L. i.e. 25.02.2020 due to cold and
sore and obliged.

D. 25.2.2020

Yours faithfully,
Pratap Ranjan Mohapatra
Teacher - P.T. Sr.
Govindpur College